



**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION
BARISHAL.**

Memo No: biseb/admin/2025/701

Dated : 24.04.2025

OFFICE ORDER

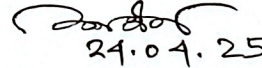
Shakila Aktar, Upper Division Assistant, Board of Intermediate and Secondary Education, Barishal has been granted earned leave on full average pay (Ex-Bangladesh leave) for performing the Holy Hajj in Saudi Arabia for 50 (Fifty) days from 18.05.2025 to 06.07.2025 or from the charge hand over date to 50 (Fifty) days. This leave is granted under the following terms and conditions.

Terms and Conditions:

- a. The Employee will not be allowed to stay abroad more than the approved period;
- b. The Employee will inform the authority after his return. If he fail to join his work place after return back form abroad at due time the section-in-charge would informed the matter to the higher authority;
- c. The Employee will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency.
- d. All related expenses of the travel will be borne by herself;

2. This order has been issued with the approval of the competent authority.

According to The Chairman's order,


24.04.25

Professor G.M. Shahidul Islam (ID No. 7049)

Controller of Examinations

&

Secretary (Incharge)

Board of Intermediate and Secondary Education
Barishal.

Mobile No. 01715090452

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. Director General, Department of Immigration & Passports (DIP).
3. Inspector of Colleges, Board of Intermediate and Secondary Education, Barisal.
4. Inspector of Schools, Board of Intermediate and Secondary Education, Barisal.
5. Accounts Officer, Board of Intermediate and Secondary Education, Barisal.
6. Immigration Officer, Departure Department.....
7. PS to Chairman, Board of Intermediate and Secondary Education, Barisal.
8. Shakila Aktar, Upper Division Assistant, Board of Intermediate and Secondary Education, Barishal.
9. Office Copy.